



The Pate's Grammar School Parents' Association

Meeting Minutes

Tuesday 9th January 2024
7.00pm Training Centre

Attending:

Fiona Crouch (FC) - Chair, Chloe Murphy (CM) - Vice Chair, Emilie Taylor (ET) - Treasurer, Katie Endacott -(KE) Volunteers, Libby Flackett - Secretary (LF), Sarah Cartwright (SC) - school, Emma Brazier (EB) - Uniform, Geoff Worth (GW) - school,

Apologies: Rachel Webb (RW) - 100 Club, Aiden Stevens - former Treasurer

1. **Welcome:** LF welcomed all to the meeting.
2. **Previous Minutes Approval.** EB proposed and CM seconded.
3. **Matters Arising.** GW thanked the committee for supporting all events over the last term.

4. **Finance**

- ET presented the accounts and noted that we need to do the 100 Club draws for September, October and November, December and January. **FC to organise with RW offline.** ET waiting for DBS to get control of banking and access to school email. **FC mentioned that she was drafting an email to parents regarding how they can help to include via 100 Club and Matchfunding as well as at upcoming Spring Fair and events in general.**

5. **Uniform.** EB reported that dates for upcoming sales are being publicised.

6. **School Purchases.** GW reported that the school council has not as yet met in order to formulate requirements, He did however expect that the school would be

wanting to invest in mental health support and so we could expect a requirement in this area.

7. **100 Club** as noted above, draws outstanding.

8. **Upcoming events**

- **Lunar New Year, Sunday 4 February @12-3 hall.** CM to lead with EB to help. FC may be able to set up as may LF. Soft drinks and snacks needed
- Half term wb 12 February
- **Instrumental Concert, Wednesday 28 February 7 to 9 in hall.** FC to lead. Alcohol licence needed and raffle.
- **PPA Spring Quiz Saturday 2 March 6 to 9pm Refectory.** FC to lead with KE. KE to run ticket sales. Alcohol licence needed and raffle
- **PPA Spring Fair Saturday 16 March 1030 to TBC.** FC leading and will set up a subcommittee. She ran through proposed stalls as follows: Y7 and 8 stalls; uniform in hut; food provision, possibly world foods; chocolate and bottles tombolas; very exciting celebrity Giuseppe Dell' Anno talk and book signing as well as possible cookery classes; external stalls including local charities; artwork for sale; prom dress exchange; possible photo booth with a Pates 450 year anniversary theme; lego buy a brick model of the school and of the logo for eventual display in the school; climbing wall open; Spheros games

FC to organise sub committee and to discuss feasibility of climbing wall instructor provision provided by trained students and volunteers or paid for by sponsorship or accepting that this aspect of the day may lose money but may be for community benefit

FC to do Booker run with EB and anyone else who would enjoy it

FC to talk to Anne Daley about guide dog stall and to Cheltenham Animal Shelter

9. **AOB** A thank you from FC for all having done safeguarding training; FC also mentioned that she can give us access to Cheltenham Borough Council trustee training if needed. FC owes £80 carol concert donation takings.

10. **Date of next meeting:** Tuesday 20 February 2024 in the Bungalow 7 - 8:30 pm