



The Pate's Grammar School Parents' Association
Meeting Minutes
Wednesday 20th February 2024
7.00pm Training Centre

Attending:

Fiona Crouch (FC) - Chair, Chloe Murphy (CM) - Vice Chair, Emilie Taylor (ET) - Treasurer, Katie Endacott -(KE) Volunteers, Libby Flackett - Secretary (LF), Sarah Cartwright (SC) - school, Geoff Worth (GW) - school, Nayana Mukherjee (NM) - Media

Apologies: Rachel Webb (RW) - 100 Club, Emma Brazier (EB) - Uniform

1. **Welcome:** FC welcomed all to the meeting.
2. **Previous Minutes Approval.** ET proposed and CM seconded.
3. **Matters Arising.** NM only person without DBS but is working on it

4. **Finance**
 - · ET presented the accounts.
5. **Uniform.** CM reported that this is going well.

6. **School Purchases.** FC noted that we can expect a request from the school for funding for support services connected to mental health.

7. **100 Club. Draws performed as follows:**

September: 4 Vivienne Ravenhill; 147 Pates

October: 69 Pates; 107 Pates

November: 13 Pates; 142 Carolyn Hopper

December: 83 Clare Gare; 165 Fiona Hutton Potts

8. Upcoming events

- Instrumental Concert Wednesday 28th February 7 pm – 8:30 pm Hall (TEN granted) FC lead, KE, LF present
- PPA Spring Quiz, Saturday 2nd March, @6 pm – 9 pm (TEN granted) FC lead, KE, NM present

- **some more promotion needed - NM**
- **fridge loading - on Friday 1 March GW and ET - all will be in plant room following FC Booker run**
- PPA Spring Fair, Saturday 16th March @ 10:30 am – 2 pm, Hall, Art Gallery, Gym, Refectory
 - **FC** to provide spreadsheet with timings
 - **LF** to ask Giuseppe Dell'Anno if he is happy to feature in promotion material; if he has a preference for time of talk, possibly 1230, and length. After this there will be a book signing. Also to ask him if he can provide cake and do finishing touches which we can raffle throughout event. School to provide a couple of student comperes to work with FC. School to consider moving tables in Refectory into an arc the day before and to consider providing camera and screen for the demo. School may provide modular stage. **SC/GW**
 - School catering team to provide bacon and sausage and vegan butties in Refectory 1030 to 1230 - **timing to be finalised SC/GW**
 - Coffee and cakes in Art Gallery - 4 volunteers needed
 - Spheros and robots in cyber block [or possibly in refectory or refectory side room] **GW/SC to consider**
 - Uniform sales in uniform hut **EB CM**
 - Climbing wall - so grateful to George Vets for sponsoring one instructor tot he value of £100. We will charge £3 per child and £5 per adult for 15 mins with a draw for a prize for all children reaching top. There is a possibility we have found another sponsor for an instructor. We would be grateful for 3 more sponsors. PA need to thank sponsors and publicise them as far as we can. Need student helpers to monitor queue, take payment and consent.
 - Lego - build a Pates model **FC**
 - Letter hunt to make sure everyone visits all of the attractions £1 entry. Haribo's prize **FC**
 - External stalls - 8 confirmed so far - will need to bring as many extension leads as possible. Cost £25
 - Y7 and Y8 stalls - **FC** is drumming up support.
 - Tombola - bottle and chocolate
 - Books and puzzles, games swap
 - Publicity needed - **NM**
 - Volunteers needed day before for set up and on day - **KE**

9. **AOB** none

10. **Date of next meeting:** Wednesday 17 April 2024 in the Bungalow 7 - 8:30 pm

PA Secretary Libby Flackett