



Pate's Grammar School Policy

Provider Access Statement

Approved by:	Full Governing Board	Date: Nov 2023
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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

The Skills and Post-16 Education Act 2022 included further provision related to the number of provider encounters that schools must offer and when. It also included new parameters around the duration and content of each encounter. All maintained schools and academies must provide six encounters with a provider of technical education or apprenticeships for year 8 to 13 pupils.

As a minimum, schools must offer:

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend, to take place any time during year 8 or between 1 September and 28 February during year 9.
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend, to take place any time during year 10 or between 1 September and 28 February during year 11.
- Two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend, to take place any time during year 12 or between 1 September and 28 February during year 13.

This is outlined in the updated Careers guidance and access for education and training providers (Jan 2023) <https://www.gov.uk/government/publications/careers-guidance-provision-for-young-people-in-schools>

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#)

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in Years 8 to 13 at Pate's are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

If a provider wishes to access students or information, they should contact:

Emma Adams Morgan, Head of PDC and Careers

Email: emma.adams-morgan@patesgs.org

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. These are detailed on the Annual Careers Calendar that can be found on our website - <https://www.patesgs.org/careers-education-at-pates/>

Key elements of this are provided below:

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	Autumn term	Spring term	Summer term
Year 7	<p><i>Careers lessons in PDC.</i></p> <p><i>STEM theatre event with BAE, RAF</i></p>	<p><i>Careers lessons in PDC - Skills, qualifications and qualities. Career websites</i></p>	
Year 8	<p><i>Careers lessons in PDC - Career Families and introduction to Unifrog.</i></p> <p><i>STEM theatre event with BAE, RAF</i></p>		
Year 9	<p><i>Careers lessons in PDC - Options/LMI/Recording skills on Unifrog.</i></p> <p><i>SGS College on Post-14 routes.</i></p> <p><i>FLD - Spend, save, give - meet with local charities.</i></p>	<p><i>Key Stage 4 options event</i></p> <p><i>Introduction to Apprenticeships talk - ASK</i></p>	<p><i>Careers & Enterprise Challenge</i></p>

<p>Year 10</p>	<p><i>Careers sessions in Flexible Learning Days to develop employability skills.</i></p> <p><i>Careers fair– HE, Businesses & Apprenticeships</i></p>	<p><i>1 : 1 Career interviews start. Highlighting all routes post 16 & 18</i></p> <p><i>Workshop on Employment Law</i></p>	
<p>Year 11</p>	<p><i>Introduction to Pate’s Sixth Form and further work with Unifrog. Workshops on CV writing & Personal statements.</i></p> <p><i>Careers fair– HE, Businesses & Apprenticeships</i></p> <p><i>Follow up one to one careers interviews.</i></p> <p><i>TPM Hartpury College & SGS College talk</i></p> <p><i>Work shadowing day</i></p>	<p><i>Follow up one to one careers interviews.</i></p> <p><i>FLD Mock interviews with local businesses</i></p>	
<p>Year 12</p>	<p><i>Careers fair– HE, Businesses & Apprenticeships</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>The importance of Unifrog</i> • <i>Work experience</i> • <p><i>Unifrog login provided for duration of Sixth Form.</i></p> <p><i>Occasional talks throughout year on international applications.</i></p> <p><i>1 : 1 Career interviews start</i></p>	<p><i>Work Experience placements.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>Higher Education Introduction</i> • <i>Applying to a Competitive University talk by Exeter University</i> • <i>An Introduction to Apprenticeships – ASK</i> <p><i>Visiting speaker on Oxbridge applications.</i></p> <p><i>Opportunity for careers interview.</i></p> <p><i>1:1 Higher Education</i></p>	<p><i>Interview skills workshops.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>UCAS</i> • <i>Personal statements</i> • <i>Medical applications</i> • <i>Oxbridge preparation</i> • <i>Gap Years</i> • <i>Alumni Talks</i>

		<i>meetings start</i>	
Year 13	<p><i>Careers fair– HE, Businesses & Apprenticeships</i></p> <p><i>HE and Degree Apprenticeship applications processed.</i></p> <p><i>Support for entrance tests.</i></p> <p><i>Mock interviews.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>UCAS & Higher Education Update</i> • <i>Personal Statement Workshop</i> • <i>Studying in the USA talk by Head of Harvard UK Outreach</i> • <i>'Medicine Choices' talk</i> • <i>Medicine Interview Workshop with Brighton and Sussex Medical School</i> 	<p><i>HE and higher apprenticeship applications processed.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>Student Finance – Exeter University</i> • <i>Apprenticeship workshop</i> • <i>Applying through UCAS – next steps</i> 	N/A

Please speak to our Careers Lead, Emma Adams-Morgan, to identify the most suitable opportunity for you.

4.3 Granting and refusing access

We will welcome as many providers as possible to our annual Careers Fair. Additional access requests will be considered on a case-by-case basis, depending on the relevance of the offer to Pate's students and the timing in the school year. The school will make available to providers space and reasonable IT facilities as required.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers will be reviewed annually.