



## The Pate's Grammar School Parents' Association

### Meeting Minutes

**Wednesday 20 September 2023**

**7.00pm Bungalow**

#### **Attending:**

Fiona Crouch (FC) - Chair, Aidan Stevens (AS) - Vice Chair, Libby Flackett – Secretary (LF), Sarah Cartwright (SC)- school, Beth Morgan (BM)- school, Emma Brazier (EB) - Uniform, Chloe Murphy – committee, Ali Collard, Norman Manzoor, Mohammad Aly Piperdy, Elena Abell, Wing Lau, Eudice Chan, Queenie Lam, Sriprabha Shankaranarayanan

**Apologies:** Rachel Webb (RW) - 100 Club, Emma Smith (ES) – Volunteers, Helen Divett (HD) - Treasurer, Nirav Mithani (NM) - Stock

1. **Welcome:** FC welcomed all to the meeting.

2. **Previous Minutes Approval.** AS proposed and EB seconded.

3. **Matters Arising.** None

#### 4. **Finance**

- Over the last 3 months approximately £12,500 came into the account. Of this approx. £3,500 was from uniform sales and £3,000 from the summer raffle, the rest from refreshments.
- £2,000 left the account to pay for refreshments, leaving a net income over the period of £10,500
- £27,000 is in the main PA account and £18,000 in the 100 Club account
- AS and HD are collating the end of year report, which Stephen Locke will audit. It will be submitted in the next week or so.

5. **Uniform.** FC thanked EB and CM for the huge amount of money raised by uniform sales.

6. **School Purchases.** A big thank you from BM for all monies transferred to date. The school council have yet to meet to formulate requests for new purchases.

7. **100 Club.** We did the draws for June, July, and August.

June: ball number 8 - Hazel Lewis; and ball number 175 – Pates

July: ball number 52 – Amanda Shakespeare; and ball number 154 - Andrew Thompson

August: ball number 65 – Pates; and ball number 128 – Neha Thakkar

8. **Upcoming events:**

- House Music - raffles and full service of refreshments including alcohol required.
  - Wednesday 27 September Matinee Performance - 1.15pm to 3.30pm
  - Wednesday 27 September Evening Performance – 7.00pm to 9.15pm
  - Thursday 28 September Evening Performance & Judging - 7.00pm to 9.30pm

**SC will find out interval times and send to ES**

**FC and ES to visit Booker and load fridges on Tuesday 26 September**

**FC and CM to consider further Booker run on Thursday 28 September**

- Y7 Parents social Thursday 12 Oct @ 6.30pm until 8.30pm – just soft drinks, teas, coffees, and snacks. A request for uniform sale in hall and uniform hut to be open.
- Diwali Saturday 18 November @ 4.30-7pm – just soft drinks, teas, coffees, and snacks. No raffle
- Spring Fair proposed Saturday 16 March 2024

9. **AOB A plea from FC for all to undertake safeguarding training** and a big thank you from BM for all the PA efforts for the school.

10. **Date of next meeting:** AGM – 8 November 2023 AGM in the Art Gallery 7 - 8:30 pm with committee meeting after.