



## **The Pate's Grammar School Parents' Association**

### **Meeting Minutes**

**Wednesday 7 June 2023**

**7.00pm Bungalow**

#### **Attending:**

Fiona Crouch (FC) - Chair , Helen Divett – Treasurer (HD), Libby Flackett – Secretary (LF) , Sarah Cartwright (SC)- school, Beth Morgan (BM)- school, Emma Smith (ES) – Volunteers, Emma Brazier (EB) - Uniform

**Apologies:** Rachel Webb (RW) - 100 Club, Chloe Murphy - committee

1. **Welcome:** FC welcomed all to the meeting.

2. **Previous Minutes Approval.** HD proposed and ES seconded.

3. **Matters Arising.** None

#### **4. Finance**

- Income during this period came from the Leavers' Concert and Parents' Social, 2 Benevity contributions, Amazon Smile (which seems to be continuing for the time being) and the Uniform shop.
- The Barclays Deposit Card has been successfully used for the first time at the Post Office. This hugely simplifies the procedure for paying cash into the account.
- Fiona and Sarah will investigate 'read only' option of the bank account for PA100 Club/Rachel.
- **FC would thank the organisers of the Eid celebration for their kind contribution to the PA.**
- **LF and SC to thank those who kindly contribute to the Benevity fund.**

5. **Uniform.** Nothing to report

6. **School Purchases.** The meeting agreed that the PA would fund to £5,000 items needed for an outdoor classroom area for learning for all and as a space for reflection for all as well as a soothing place for neurodiverse students.

The meeting also agreed to fund harnesses and other equipment for the new climbing wall to the value of £4,500

7. **100 Club.** We did the draws for April and May 2023. Pate's balls were picked each time. A question was raised for RW: are there any draws outstanding?

8. **Upcoming events:**

**New Year 7 Parents' Social** Thursday 29 June, 6.30 doors open- until 8pm uniform sale- Portacabin but some in hall. EB and CM attending. FC to speak; volunteers needed to sell refreshments, considering selling tickets for summer raffle

**New Year 7 Induction** Wednesday 5 July – uniform sale

**Junior Concert** Wednesday 5 July 7 pm – raffle needed, volunteers needed to sell refreshments

**House Drama**

10 July or beforehand – freezer switch on ready for ice cream.

11 July – set up FC, ES, LF – to consider Booker trip beforehand and to undergo refresher training on refectory tills and dishwasher. Time TBC

Wednesday 12 July – evening only 7.15 to 9.30, volunteers needed to sell refreshments

Thursday 13 July matinee 1 to 3.15 and evening 7.15 to 9.45, volunteers needed to sell refreshments

Raffles needed

9. **AOB** FC and ES checking stock and considering Booker runs, all considering new lines of stock including ice creams, SC looking into using school minibus for Booker runs. ES looking into volunteers for the above events.

10. **Date of next meeting:** Tuesday 11 July 8.30 Bungalow before Booker trip, set up, and training in the refectory