

## FIRST AID POLICY NOV 2021 GOVERNOR COMMENTS/FEEDBACK

	Comment	Action/response
1	Front page - approved by 'Employer' - that needs replacing with FGB	Update policy
2	Section 2 Legislation - remove the words ' <i>All schools add:</i> ' and ' <i>Academies, including free schools, and independent schools add:</i> ' - these are template instructions from the model policy	Update policy
3	Section 3.5 - CPOMS abbreviation is not explained - use the name in full (Child Protection Online Management System) and then the acronym in brackets the first time it is used in the document.	Update policy
4	Section 6.2 - The same with the RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences) abbreviation.	Update policy
5	Section 3.4: The Headmaster is responsible for; 'ensuring that an appropriate number of trained first aid personnel are present in the school at all times.' How is this practically managed; is there a register of who is, or is not on site?	Response
6	Section 3.5 Similarly, 'Staff are responsible for knowing who the first aiders in school are.' As well as meaning an awareness of who is trained, does this mean there is some way of finding out who is onsite?	Response
7	In section 3, the first point under the role of the appointed person(s) (to take charge in the event of an injury or accident) - is this correct? Are these staff always in school? Would they be called for <b>any</b> injury or accident or only if requested by a first aider who felt they needed support? Just want to check that this properly describes their role in our school.	Response
8	In section 4.1 Covid addition, it's noted that particular care should be given to wash hands after giving care in close proximity - I think this should probably be <b>before</b> and after (so the protection goes both ways), and perhaps we should be recommending use of masks if the urgency of the situation allows?	Response/update policy