



# The Pate's Grammar School Parents' Association Annual General Meeting 2018

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Meeting held at 7pm Wednesday 3rd October 2018 in the Art Gallery

## **Present:**

Alex Collishaw (AC)	Eleanor Fea (EF)	Michelle Sterry (MS)
Andrew Thomson (AT)	Graham Palmer (GP)	Rachel Thorpe (RT)
Anna Macey Michael (AM)	Laurette Thomas (LT)	Ray Fish (RF)
Anne Daly (AD)	Linda Arthur (LA)	Sarah Cartright (SC)
Carolyn Hopper (CH)	Louisa Coley (LC)	Shirley Park (SP)
Dave Thomas (DT)	Margaret Kula (MK)	Stephen Locke (SL)
Dawn Eccles (DE)	Mary Farquhar (MF)	Tabitha Gilchrist (TG)

## **1.0 Welcome**

1.1 LT welcomed everyone to the 2018 PGSPA AGM. It was noted that sufficient voting members were present, in line with the Constitution, for the AGM to take place.

## **2.0 Apologies**

2.1 Rachel Abbot, Stephen Senior, Ben Coley.

## **3.0 Approval of Minutes of Previous AGM**

3.1 LT proposed the adoption of the previous minutes seconded by CH. The previous minutes were unanimously agreed as a true record of the meeting.

## **4.0 Matters arising from the Minutes**

4.1 There were no matters arising.

## **5.0 Presentation of the Annual Report**

5.1 LT read through the Annual Report (Appendix 1) which included individual thanks to many. A copy of the Annual Report will be made available on the website.

## **6.0 Adoption of the Annual Report**

6.1 The Annual Report was adopted as a true reflection of the year's activities, as proposed by LA and seconded by CH.

## 7.0 Presentation of Accounts

- 7.1 LC read through the Finance Report (Appendix 2). Written copies of the ledger were made available to all those present.
- 7.2 LC confirmed that the 2017-2018 accounts had been independently reviewed by SL.
- 7.3 The accounts were adopted as a true reflection of the PA accounts, as propose by LT and seconded by LA.

## 8.0 Appointment of Independent Examiner

- 8.1 SL was nominated and unanimously accepted to continue in the role of Independent Examiner for the PA accounts.

## 9.0 Election of Chair and Vice-Chair

- 9.1 Nominations for Chair and Vice-Chair 2017:

Position	Name	Nominated	Seconded
Chair	Laurette Thomas	LC	AD
Vice Chair	Carolyn Hopper	LA	LC

- 9.2 The positions of Chair and Vice Chair each had one nomination. The candidates left the room during the voting and SL ran the election process. LT and CH were unanimously re-elected as Chair and Vice Chair.

## 10.0 Election of Committee, Treasurer and Secretary

- 10.1 Nominations for Secretary, Treasurer and Committee:

Position	Name	Nominated	Seconded
Secretary	Linda Arthur	LT	CH
Treasurer	Louisa Coley	LT	CH
Other allocation (uniform)	Dawn Eccles	LT	CH
Other allocation (bar)	Anne Daly	LT	CH
Other allocation (100 club)	Alex Collishaw	LT	CH
Other allocation (bar)	Eleanor Fea	LT	CH

- 10.1 The positions of Treasurer and Secretary and four other allocations on the Committee each had one nomination; the candidates left the room during the voting and LT ran the election process. The candidates were elected unanimously.
- 10.2 LT thanked those present at the meeting for their support.

## 11.0 Any Other Business

- 11.1 SL proposed huge thanks to LT and the committee. He commented that the money raised for the school by the PA is hugely important but the presence of the PA at events,

providing refreshments and supporting events is also much valued by school.

- 11.2 The next committee meeting is on Wednesday 14<sup>th</sup> November 2018 at 6:45pm in the Foundation Bungalow.
- 11.3 The formal meeting was closed, and all present were invited to stay for refreshments.

**Distribution:**

Direct to all Committee Members, Russel Ellicott and others present at the meeting.  
Upload to PA website for parents to view.

**Appendices:**

Appendix 1 - PA 2018 AGM Annual Report  
Appendix 2 - Finance Report 2018

LA 14/11/18