



Pate's Grammar School Provider Access Policy

Approved by: Pate's Governing Body

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in Years 8 to 13 at Pate's are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

If a provider wishes to access students or information, they should contact:

Emma Adams Morgan, Head of PDC and Careers

Email: emma.adams-morgan@patesgs.org

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 7		Careers lessons in PDC	STEM workshops
Year 8		Careers lessons in PDC on range of opportunities post 14, post 16 and post 18 – UTCs, Colleges, Universities. Apprenticeships, A & T levels, degrees	Cheltenham Science Festival – Meet representatives from STEM industries & HE institutions Science Day
Year 9	Careers lessons in PDC to support option choices. Introduction to Unifrog to enable students to explore the range of options offered by local providers both at 14 and 16 Financial Education Day with St James’s Place Wealth Management Company Careers fair – HE & Apprenticeships	Key Stage 4 options event Enterprise Challenge	
Year 10	Careers sessions in Flexible Learning Days to develop employability skills. Employment Law workshop Careers fair– HE & Apprenticeships		One to one careers interviews. Highlighting all routes post 16 & 18 Lunchtime Career insight talks Work shadowing opportunity in activity fortnight
Year 11	Financial Education Day with St James’s Place Wealth Management Company Introduction to Pate’s Sixth Form and further work with Unifrog. Application writing for mock interviews. Careers fair– HE & Apprenticeships Follow up one to one careers interviews.	Follow up one to one careers interviews. Interview preparation and mock interviews.	

<p>Year 12</p>	<p><i>Careers Fair– HE & Apprenticeships.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>Building your CV building</i> • <i>Work experience preparation.</i> <p><i>Unifrog login provided for duration of Sixth Form.</i></p> <p><i>Occasional talks throughout year on international applications.</i></p>	<p><i>Work Experience placements.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>Enhancing your Employability: Apprenticeships, gap years, courses with placements and internships.</i> <p><i>Visiting speaker on Oxbridge applications.</i></p> <p><i>Opportunity for careers interview.</i></p>	<p><i>Interview skills workshops.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>UCAS</i> • <i>Personal statements</i> • <i>Medical applications</i> • <i>Oxbridge preparation.</i> <p><i>Visiting speaker on applying to competitive universities.</i></p>
<p>Year 13</p>	<p><i>Careers fair– HE & Apprenticeships.</i></p> <p><i>HE and higher apprenticeship applications processed.</i></p> <p><i>Support for entrance tests.</i></p> <p><i>Mock interviews.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>Apprenticeships</i> 	<p><i>HE and higher apprenticeship applications processed.</i></p> <p><i>IAG, including dedicated sessions on:</i></p> <ul style="list-style-type: none"> • <i>Student Finance</i> 	<p>N/A</p>

Please speak to our Careers Lead, Emma Adams-Morgan, to identify the most suitable opportunity for you.

4.3 Granting and refusing access

We will welcome as many providers as possible to our annual Careers Fair. Additional access requests will be considered on a case-by-case basis, depending on the relevance of the offer to Pate's students and the timing in the school year. The school will make available to providers space and reasonable IT facilities as required.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

5. Monitoring arrangements

The school's arrangements for managing the access of education and training providers will be reviewed annually.